



Rebuilding Together Richmond (RT RVA) Volunteer Wellness Policy

Rebuilding Together Richmond (“RT RVA”) prioritizes the health and safety of homeowners, contractors, volunteers, and staff. With the spread of COVID-19, we all must remain vigilant in mitigating the outbreak and protecting one another.

In order to be safe and maintain operations, we have developed wellness policies to be implemented throughout the organization and at all of our job sites. RT RVA will seek to follow all applicable and relevant government recommendations and may update the policies at any time.

Volunteers agree to abide by the following conditions when performing volunteer activities for RT RVA:

- NOT report to participate in volunteer activities while they are experiencing one or more of the following symptoms: fever or chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, diarrhea. If volunteers begin feeling symptoms during the day, they agree to notify RT RVA immediately, and to pause all work at the job site until they have conferred with RT RVA about the appropriate next steps.
- Notify RT RVA immediately if they or any other resident at their home has tested positive or has been in contact with someone that tested positive for COVID-19.
- Designate a person on behalf of the volunteer team (the “safety officer”) who will be on the job site to convey, implement, and enforce the social distancing and other requirements of this policy. The safety officer agrees to post Attachment A to this RT RVA Volunteer Wellness Policy (“Policy”) in a prominent location at the job site.
- Trace and monitor contacts by maintaining a log for volunteers while on a job site. See Attachment B for the required contact tracing form. Volunteers agree to submit this form to RT RVA upon completion of a workday.
- Contact a homeowner by phone whenever possible.
- Call and notify the homeowner before entering the job site, explaining the work scope and where volunteers will be working.
- Contact RT RVA if they do not have or cannot obtain protective equipment (e.g., masks, disposable rubber gloves).



- Wear a face mask whenever closer than six feet to any other person during the workday, including but not limited to RT RVA staff, contractors, homeowners, and volunteers. **This is regardless of vaccination status.** Volunteers may use their own masks. N95 masks or respirators are preferred.
- Wash or sanitize their hands before entering the job site and regularly during the workday, particularly after gloves have been removed for any reason.
- Ensure that homeowner is in a separate room from where the work is taking place if possible.
- Use the RT RVA-provided port-a-potty and hand sinks instead of homeowner facilities.

RT RVA suggests the following best practices for volunteers at the job site:

- Ask the homeowner to unlock the door and then move into another room to minimize close interactions at the doorway.
- Avoid handshakes, other contact greetings, and face-to-face conversations.
- Avoid the T-zone: touching your eyes, nose, and mouth.
- Maintain a minimum distance of six feet from others whenever possible. Working in separate rooms or areas is ideal.
- Do not share tools, phones, or paperwork.
- Routinely clean and disinfect surfaces, equipment, and other elements of the job site. When choosing cleaning chemicals, consult information on the Environmental Protection Agency (EPA)-approved disinfectant labels with claims against emerging viral pathogens.
- Before leaving the job site, clean all surfaces in the work area with antibacterial cleaning products, including commonly touched surfaces outside of the work area such as doorknobs/levers, light switches, bathroom countertops, sinks, faucets, and toilets.
- Properly bag and tie off all construction and cleaning trash before leaving the job site.











Volunteers understand and acknowledge that, even with wellness policies in place, there is still a risk for contracting COVID-19 or transmitting COVID-19 to others.

Attachment A

(to be posted at job site)

COVID-19 Basic Infection Prevention Measures

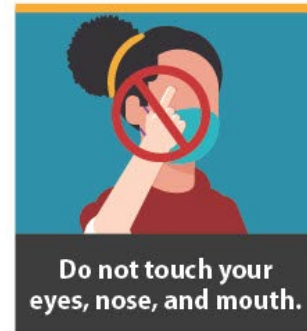
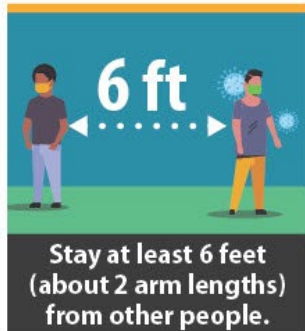
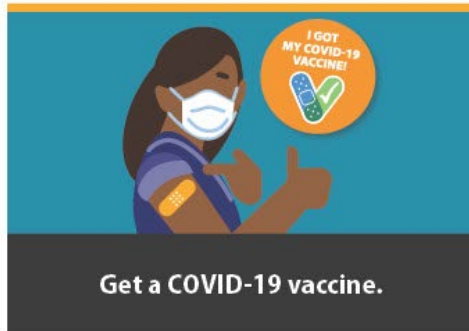
COVID-19, caused by a new coronavirus, is a respiratory illness that can spread from person to person. The following infection prevention measures may help prevent transmission on construction job sites.

	Stay home if you are sick. DO NOT WORK.
	Wash hands frequently or provide alcohol-based hand rubs containing at least 60% alcohol.
	Cover coughs and sneezes.
	Practice social distancing — try to maintain 6 feet between each worker.
	Reduce the size of any group at any one time to ten (10) people or less or LIMIT all in-person meetings.
	Minimize ride-sharing. While in vehicle, employees must ensure adequate ventilation.
	Avoid sharing tools with co-workers, if possible.
	Clean and disinfect frequently used tools, equipment, and frequently touched surfaces (door handles, handrails, machinery controls, cell phones, tablets) on a regular basis.
	If N95 respirator masks are not available, minimize dust and airborne contaminants by using engineering and work practice controls.
	Use proper personal protective equipment (PPE) when cleaning and disinfecting, such as gloves and eye protection.

Attachment A (cont.)
(to be posted at job site)

Accessible version <https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/symptom-screening.html>

STOP THE SPREAD OF GERMS | COVID-19 |



cdc.gov/coronavirus

CS 316917-AM | 07/08/2021



Attachment B: Contact Tracing Form

Volunteers who will be or may be working on a Rebuilding Together Richmond (“RT RVA”) job site must review the RT RVA Volunteer Wellness Policy (“Policy”), including all attachments, and sign their names below. Volunteers agree to designate a person on behalf of the team (the “safety officer”) who will be on the job site to convey, implement, and enforce the social distancing and other requirements of the Policy. Volunteers agree to trace and monitor contacts by maintaining a log for volunteers while on a job site. This form must be submitted to RT RVA upon completion of a workday.

Volunteer Team Name: _____

Safety Officer Name	Signature	Date

Print Name	Signature	Date



Print Name	Signature	Date